

ASSEMBLY, No. 4543

STATE OF NEW JERSEY

219th LEGISLATURE

INTRODUCED AUGUST 13, 2020

Sponsored by:

Assemblyman RALPH R. CAPUTO

District 28 (Essex)

Assemblywoman ANGELA V. MCKNIGHT

District 31 (Hudson)

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District 33 (Hudson)

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Assemblywoman Timberlake

SYNOPSIS

Requires civil service commission to notify a certified eligible by certified mail and via electronic mail.

CURRENT VERSION OF TEXT

As introduced.



(Sponsorship Updated As Of: 11/15/2021)

1 AN ACT concerning civil service certification and amending
2 N.J.S.11A:4-4.

3

4 **BE IT ENACTED** *by the Senate and General Assembly of the State*
5 *of New Jersey:*

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7 1. N.J.S.11A:4-4 is amended to read as follows:

8 11A:4-4. Eligible lists and certifications. 1. The commission
9 shall provide for:

10 a. The establishment and cancellation of eligible lists;

11 b. The certification of an eligible list to positions in other
12 appropriate titles; and

13 c. The consolidation of eligible lists which may include, but is
14 not limited to, the combining of names of eligibles by scores.

15 2. Upon the issuance of a certification, the commission shall
16 notify, or authorize the notification of, each certified eligible whose
17 name appears on the eligible list by certified mail and via electronic
18 mail at the last known address. "Last known address" means the
19 postal address or electronic mailing address provided by the
20 certified eligible on the application, or the postal address or
21 electronic mailing address provided by the certified eligible in a
22 subsequent written notice of a change of address.

23 (cf: P.L.2008, c.29, s.33)

24

25 2. This act shall take effect immediately.

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28 STATEMENT

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30 This bill requires the civil service commission to notify a
31 certified eligible by certified mail and via electronic mail.

32 Currently, after an eligibility list is issued, an appointing
33 authority will contact the Civil Service Commission when there is a
34 need to fill a vacancy. At that time, the Civil Service Commission
35 will issue a certification and mail each eligible person a notice of
36 certification. If an eligible person does not respond to the notice of
37 certification within five business days, the eligible person is
38 removed from the eligible list and will no longer receive
39 certifications issued from that list.

40 Under the bill, the Civil Service Commission is required to send
41 the notice of certification by certified mail and via electronic mail
42 to the last known address. Mailing the notice by certified mail will
43 provide the commission with a mailing receipt and electronic
44 verification that the notice was delivered or that a delivery attempt
45 was made. "Last known address" means the postal address or

EXPLANATION – Matter enclosed in bold-faced brackets **【thus】** in the above bill is
not enacted and is intended to be omitted in the law.

Matter underlined thus is new matter.

A4543 CAPUTO, MCKNIGHT

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- 1 electronic mailing address provided by the eligible person on the
- 2 application, or the postal address or electronic mailing address
- 3 provided by the eligible person in a subsequent written notice of a
- 4 change of address.