

**SENATE, No. 2733**

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**STATE OF NEW JERSEY**  
**219th LEGISLATURE**

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INTRODUCED JULY 28, 2020

**Sponsored by:**

**Senator JOSEPH P. CRYAN**

**District 20 (Union)**

**Co-Sponsored by:**

**Senator Turner**

**SYNOPSIS**

Requires civil service commission to notify a certified eligible by mail and via electronic mail.

**CURRENT VERSION OF TEXT**

As introduced.



**(Sponsorship Updated As Of: 11/15/2021)**

1 AN ACT concerning civil service certification and amending  
2 N.J.S.11A:4-4.

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4 **BE IT ENACTED** by the Senate and General Assembly of the State  
5 of New Jersey:

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7 1. N.J.S.11A:4-4 is amended to read as follows:

8 11A:4-4. Eligible lists and certifications. 1. The commission  
9 shall provide for:

10 a. The establishment and cancellation of eligible lists;

11 b. The certification of an eligible list to positions in other  
12 appropriate titles; and

13 c. The consolidation of eligible lists which may include, but is  
14 not limited to, the combining of names of eligibles by scores.

15 2. Upon the issuance of a certification, the commission shall  
16 notify, or authorize the notification of, each certified eligible whose  
17 name appears on the eligible list by mail and via electronic mail at  
18 the last known address. "Last known address" means the postal  
19 address or electronic mailing address provided by the certified  
20 eligible on the application, or the postal address or electronic  
21 mailing address provided by the certified eligible in a subsequent  
22 written notice of a change of address.

23 (cf: P.L.2008, c.29, s.33)

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25 2. This act shall take effect immediately.

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#### 28 STATEMENT

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30 This bill requires the civil service commission to notify a  
31 certified eligible by mail and via electronic mail.

32 Currently, after an eligibility list is issued, an appointing  
33 authority will contact the Civil Service Commission when there is a  
34 need to fill a vacancy. At that time, the Civil Service Commission  
35 will issue a certification and mail each eligible person a notice of  
36 certification. If an eligible person does not respond to the notice of  
37 certification within five business days, the eligible person is  
38 removed from the eligible list and will no longer receive  
39 certifications issued from that list.

40 Under the bill, the Civil Service Commission is required to send  
41 the notice of certification by mail and via electronic mail to the last  
42 known address. "Last known address" means the postal address or  
43 electronic mailing address provided by the eligible person on the  
44 application, or the postal address or electronic mailing address  
45 provided by the eligible person in a subsequent written notice of a  
46 change of address.

**EXPLANATION** – Matter enclosed in bold-faced brackets **[thus]** in the above bill is not enacted and is intended to be omitted in the law.

Matter underlined thus is new matter.